



CREDIT CARD AUTHORIZATION/PURCHASE

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In order to confirm a rental or custom order, Olden Lighting requires a Credit Card Authorization Form be completed and returned. The customer may choose to pay by check or cash but completion of this form secures the customer's order for rental(s) and/or purchase(s). Completion of this form also allows Olden Lighting to charge for any extended, late, damaged or missing rental equipment. Additional users may be added to this form which authorizes their usage of the credit card number listed on this form. After the form is completed, please fax to the number listed above. Please contact our office regarding emailing forms due to internet security. All information contained in this contained this form is private and confidential.

| Customer Information | | |
|--|--|--|
| Name/Title: | | |
| Company Name: | | |
| Phone: | Fax: | Email: |
| Address: | | |
| City: | State: | Zip: |
| Billing Address: - Same as above <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| Address: | | |
| City: | State: | Zip: |
| Organization: <input type="checkbox"/> 501(C3) <input type="checkbox"/> Church <input type="checkbox"/> Event Services/Planning <input type="checkbox"/> Individual <input type="checkbox"/> Production Co. <input type="checkbox"/> School <input type="checkbox"/> Student <input type="checkbox"/> Other _____ | | |
| Card Information | | |
| Name on Card: | Card Type: <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Amex <input type="checkbox"/> Other _____ | |
| Number: | Exp. Date: | Sec. Code: |
| Keep Card on File: | Rental | Purchases |
| | <input type="checkbox"/> Keep on file for future rentals, purchases and security deposit. <input type="checkbox"/> This rental invoice only <input type="checkbox"/> For security deposit only will pay by other means | <input type="checkbox"/> Keep on file for sales purchases \$_____ purchase limit <input type="checkbox"/> This purchase invoice only |

List all additional users authorized to use card on file for sales and rentals. Additional users include others who will be picking up a rental or sale that is not named on the credit card. If no one is authorized to use the card except cardholder, please check box indicating this preference.

- Check if you **Do Not** authorize anyone but the listed cardholder to use credit card kept on file.
- Allow** the following to sign-off on rental/purchases with credit card kept on file.

I hereby authorize Olden Lighting to charge the above credit card towards payment of rental, sales, security deposits and/or additional charges relating to extended, late, missing and/or damaged equipment. When signed, this document serves as a "signature on file". I agree to pay any charges made according to the card issuer's agreement.

Signature

Date